



Building Permit Application Requirements:

For Building Regulations Dept:

- ☐ **Site plan:** (If not on vacant land) Sketch of property, showing distances from new building to septic tank and laterals. (Health Dept. may be able to assist 581-7285. They are located at 301 E. Brick St Ozark).
- ☐ **All Metal** (metal framing & trusses): Missouri-stamped structural and foundation engineered plans.
- ☐ **Wood-frame (residential):** professionally drawn floor plans, labelled and with dimensions on 8.5' x 11' or 11' x 17' paper.
- ☐ **Wood-frame (non-residential):** drawn floor plans, labelled and with dimensions on 8.5' x 11' or 11' x 17' paper.
- ☐ **Truss design:** stamped by Missouri engineer.

For Planning & Zoning Dept:

- ☐ **Recorded Warranty Deed:** pick up at Recorder of Deeds office located at the Historic Courthouse on the square, 1st floor. 100 W. Church St, Ozark.
- ☐ **Apply for Septic Permit** (apply at the Health Dept. 581-7285, located at 301 E. Brick St Ozark)
- ☐ **All corners of new building staked out/marked for inspection.**

Solar Panels:

- ☐ **Copy of license of certified installer** (must to be Master electrician)
- ☐ **Stamped plans**
- ☐ **Approval letter from co-op**
- ☐ **If ground-mounted,** must provide site plan that displays distances from panels to septic tank/ laterals. (See example)
- ☐ **If roof mounted,** must provide engineering on area of roof where panels are to be installed.

Demolition Permits:

- ☐ **Letter of retirement of utilities.** Must show date of retirement and the address
- ☐ **Septic:** receipts of being pumped/crushed or annotated it will be reused.